Capstone Team Meeting: Friday 8/26--1:00 to 2:30: ECE Conference Room
Purpose--Launch Evaluation System Assess/Improve

- 1 (TM 15--DE) assess capstone web--lloyd
- 2 (TM10--DE) Mindshare--what & why evaluation
  - 2.1 what is evaluation & why is evaluation important?
  - 2.2 what are the principles of evaluation? (a principle is an essential aspect that cannot be removed without a major loss in quality).
  - 2.3 what process should be used to design/redesign an evaluation system?
- 3 (TM 10--DE) Establish evaluation project direction
  - 3.1 why are we going to work on evaluation right now as part of capstone & me223?
  - 3.2 regarding our work on eval, what are the best possible outcomes we can attain?
- 4 (TM15--SB) Assess present evaluation system
- 5 (TM15-BC) Assess present evaluation system in ME223
- 6 (TM 15--DE) Closure on next actions; Assess team performance in area of evaluation design