Date: 8/29/05 from 1:00 to 2:20 pm  
Location: ECE Conference Room

Purpose
Course Planning & Management

1. Coordination of upcoming week (TM 20)
   a. Followup on Design Process--DE
   b. Logbook Lesson--SB
   c. Ethics & Pro-Practice Lesson--DE

2. Old Business (TM 20)
   a. Report on Roles--Brice & Lloyd (email your role description to DFE for minutes)
   b. Decide on acquiring/managing photos of students--Joe
   c. Other

3. Assessment of next 2 Lessons (TM 30)
   a. Assessment Process-Joe
   b. Engineering Logbooks-SB

4. Advanced Scheduling (TM10)

5. Assessment (TM10)